



*Planning your
Private Party*

WHITE DOG CAFE GLEN MILLS

White Dog Cafe



981 BALTIMORE PIKE GLEN MILLS 610.822.2100 WHITEDOG.COM

Thank you for your interest in hosting a private party at White Dog Cafe Glen Mills. White Dog Cafe has been a long time favorite in Philadelphia for over thirty five years, and a popular dining destination on the Main Line since 2010. Known for our commitment to serving local, seasonal and sustainable foods, White Dog offers an unusual blend of award-winning Contemporary American cuisine, civic engagement and environmental sustainability. Our cuisine is prepared using only the best ingredients from local farms we trust; including pasture-fed animals, humanely treated livestock, and sustainable farming practices. Our wines are grown and produced from American vineyards, while our fish and seafood is harvested through sustainable suppliers.

We proudly offer a variety of private dining options accommodating groups ranging in size from 12 up to 60 guests in one of our unique dining rooms. Our chefs have designed seasonal menus for brunch, lunch and dinner including a variety of menu items and selections inspired from our restaurant menus. Each event is personally planned and orchestrated by a dedicated concierge and our professional staff. White Dog Cafe will leave a lasting impression on you and your guests. We look forward to planning your special occasion!

Sincerely,

Liz Tretter
Private Event Concierge

Casey Kyler
Private Event Concierge

Jake Wade
Director of Sales



- Planning Your Party -

AVAILABLE DINING ROOMS

The Garden Room is our most intimate and smallest room that can seat between 22 to 25 guests. The Library Room can seat between 27 to 32 guests. The largest room available for private parties is the Kitchen Room, with the capacity to hold between 40 to 50 guests. Each dining room has a food and beverage minimum based on the time and day of week. Events are booked for 2 and 1/2 hours. If you would like to extend your event time, there is an additional food and beverage minimum of \$250 for every 30 minutes.

MENUS

Seated menus are available for lunch, brunch or dinner with tray passed and stationary hor d'oeuvres options for parties over 20 guests. Limited a la carte menus are an option for groups up to 25 guests. Our Chefs are happy to customize a market menu, wine pairings or additional hors d'oeuvres and intermezzo courses to create a unique dining experience. Please inquire with your coordinator for the available options and pricing.

Prices do not include 6% Pennsylvania sales tax or 24% staffing charge. All prices quoted herein are guaranteed six months from the start of each the season. Any event booked beyond this date is subject to price increases dependent on the cost of food and beverage. Our menu selections are subject to change according to seasonality and market availability.

We kindly request your menu selections 10 days prior to your event. We will prepare printed menus your event with a custom welcome. We also kindly request that pre-counts are provided at least 3 days prior to the event date for parties which offer more than three entree choices, and the number of entree choices does not exceed four choices. If more than three entrees are offered and pre-counts cannot be provided, a \$5.00 per guest charge will be added.

BEVERAGES

We offer a variety of beverage and cocktail options to accommodate the particular needs of your event including consumption and open bar.

DECORATIONS AND SET UP

Hosts are allowed 30 minutes prior to the start of your event to setup. Should you require extensive setup or furniture removal, there may be additional labor fees. Our dining rooms are tastefully decorated. You may bring additional decorations. Confetti is not allowed, and we ask you to respect our furniture not to damage it.

GUARANTEES

A final guarantee of the number of guests is required 7 days prior to your party. This is critical to ensure that we are able to meet your needs. Once received, this number will be considered a final guarantee and will not be subject to reduction.



~ Planning Your Party continued ~

DEPOSIT AND PAYMENT

We accept payments by money order, debit card, certified check, corporate check or electronic transfer. Payments with a credit card will incur a 3% credit card processing fee. To reserve and guarantee the date and room for your private event, a signed contract and a 25% deposit of the food and beverage minimum is required within ten business days. Should a confirmed reservation be canceled, the initial deposit will not be refunded but may be used for a future event at White Dog in University City. The final balance is due in full by 12 noon, seven business days prior to the event based on the final guaranteed number of guests. Any additional charges during the event, including consumption charges will be due at the end of event. Should proper payment not be received within the designated time, we reserve the right to cancel the event.

~ Special Amenities ~

Please inform us if you have any special requests or questions regarding seating, special occasion cakes, Audio Visual equipment, gift tables, dietary restrictions, accommodating children, handicap access and so on.

DESSERT FEE

When a cake or dessert is brought in from an outside vendor, we will cut, plate and add a custom garnish.
» \$5 per guest

AUDIO VISUAL EQUIPMENT

White Dog is happy to provide the following equipment for your events.

Screen » \$75

LCD Projector » \$150

Microphone » \$75



~ The Living Room ~

The Living Room is our largest space and includes a fireplace and door to the outside patio. It can seat semi-private events or the entire room for 12 to 60 guests with a variety of table and banquette seating.



- The Library -

The Library is our most enclosed space and can seat semi-private events or the entire room for 13 to 24 guests with a variety of table and banquette seating. There is ample room for AV and standing room.



~ The Garden Room ~

The Garden Room is our brightest space with high ceilings. Divided by wooden booths with two large round tables, it can accommodate up to 55 guests or be split in half for a semi-private event for 30.



- The Chadds Ford Room -

The Chadds Ford room is our most intimate private room with a large table that accommodate up to 12 guests.



- Local, Seasonal, Sustainable -

Our party menus change quarterly to capture the best ingredients of every season.

